



## District 105 Executive Committee Meeting Minutes

### Summary

Subject	Minutes of the 1st District Executive Committee Meeting 2017 -2018
Date and Time	Friday ,16 June 2017, 2:00 pm (GMT+4) to 07:00 pm (GMT+4)
Location	Emirates Headquarters Auditorium, Dubai, UAE

### Attendee List

#	Name
1	District Officials
2	Division Directors
3	Area Directors
4	Special Invitees

### Meeting Call to Order

- Administration Manager TM Saju Varghese called the meeting to order and acknowledged the presence of special invitees Toastmasters International 2nd Vice President Deepak Menon, DTM, Past International President Col. Mohammed Murad, DTM, Past District Governor Uma Radhakrishnan, DTM and Past District Director Sujit Sukumaran, DTM.
- PQD Nagabhushan Balaji, DTM read the district mission.

### Installation of Officers

- Sunil Kottarathil, DTM invited all the Division Directors present to the stage and Deepak Menon, DTM presented them with the pins of their offices.
- Sunil Kottarathil, DTM invited all the Area Directors present to the stage and Deepak Menon, DTM presented them with the pins of their offices.



## Welcome Address

- Sunil Kottarathil, DTM welcomed everyone present to the first Excom meeting of District 105.
- Sunil Kottarathil, DTM also announced the official appointment of TM Saju Varghese as District Administration Manager, Ramesh Anantharaman, DTM as the District Finance Manager, TM Manmohan Sreedhar as the District Public Relations Manager, TM Faheem Khan as the District Logistics Manager and TM Shibu Kurup as the Web & Social Media Manager. District representatives for Oman and Jordan/Lebanon will be DTM Srikumar Pai and DTM Rania Abul-Rub respectively.
- Sunil Kottarathil, DTM also announced the appointment of Past Leaders Committee to guide and support the reformed District 105. The committee includes Past International president Col. Mohammed Murad, DTM, Past District Governor Radhakrishnan Karantharath, DTM, Past District Governor Uma Radhakrishnan, DTM, Past District Governor Maria Victoria Ferrer, DTM, Past District Governor Yasser Sulaiman, DTM and Past District Director Sujit Sukumaran, DTM.
- Sunil Kottarathil, DTM appointed Past District Governor Uma Radhakrishnan, DTM as the permanent parliamentarian for all the meetings of the current year.

## Certification of the Quorum

- TM Saju Varghese announced
  - Total number of Excom members as 60
  - Required Quorum : 31
  - Number of Members Attended: 42 which meets the quorum.

## Adoption of Agenda

Sunil Kottarathil, DTM invited the members to review the agenda and adopt.

**Main Motion:** TM Walid El Sahar, Area 26 Director, Division F moved a motion to adopt the agenda. The motion was seconded by TM Althaf Ahmed M.S, Division H Director. Agenda was adopted.

## Approval of Minutes

TM Saju Varghese informed that the Minutes of the meeting held on 18th May 2017 was circulated via email. TM Sashi Dharan, Area 30 Director, Division I moved a motion to accept and approve the minutes considering the same circulated via email as read and understood. The motion was seconded by TM Sufian Abu -Rmaileh, Area 44 Director, Division H. Voting was in favour and the minutes of last Excom meeting was considered approved.



## Reports

- District 105 “Public Relations Goals and Strategies” report was presented by District Public Relations Manager TM Manmohan Sreedhar and “District Budget Overview” report was presented by District Finance Manager Ramesh Anantharaman, DTM.

## Training Sessions

- Toastmasters International 2nd Vice President Deepak Menon, DTM conducted a 15 minute training session on “Success Tips”
- Past International president Col. Mohammed Murad, DTM conducted a 30 minute training session on “What Makes Team Tick”
- **Main Motion:** TM Walid El Sahar, Area 26 Director, Division F moved a motion to move the Prayer Break by 30 minutes and to continue the next session. The motion was seconded by TM Ahmed Yahya, Area 29 Director, Division I.
- Training was continued with a 30 minutes session on “Toastmasters Values” by District Director Sunil Kottarathil, DTM
- A Prayer Break was observed from 4:00 pm to 4:30 pm.
- PQD Nagabhushan Balaji , DTM conducted a 30 minute training session on “Enhance Club Quality”
- CGD Valsakumar P Menon , DTM conducted a 30 minute training session on “Establish and Support New Clubs ”

## Group Activities

- Area Directors were divided into 4 groups and Division Directors to a separate group.
- A Toastmaster Situational Problem was presented to them to discuss, analyse, brainstorm and suggest solutions from each group.
- Each Group at the end of their allocated 25 minutes presented their reports.

## Old Business

District Director Sunil Kottarathil, DTM announced that there was no old business for discussion

## New Business

- District Director Sunil Kottarathil, DTM proposed to conduct the next Excom meeting on Friday, 12 January 2018 in Dubai @ Emirates Headquarter Auditorium, Dubai, UAE.
- TM Mandarr Agshikar, Area 34 Director, Division J moved a motion to support the proposal. The motion was seconded by TM Sufian Abu -Rmaileh, Area 44 Director, Division H. This motion was passed with majority in favour of the motion. TM Hana Abdulhafiz, Area 41, Division H proposed to close the motion. The motion was seconded by TM Anil Vidyadharan, Area 36 Director, Division J.



- TM Althaf Ahmed M.S, Division H Director recommended that PR awards eligibility criterion should be more transparent and to be announced well in advance.
- District Director Sunil Kottarathil, DTM assured him that not only PR wards but also District awards , PQD awards as well as CGD awards eligibility criterion will be announced in advance
- District Director Sunil Kottarathil, DTM requested to officially confirm the appointment of TM Gurbinder Singh Punn, as he DTAC chair of 2017 -18. On a 100 % voice vote, DTM Gurbinder Singh Punn was officially confirmed to be the DTAC chair of 2017 -18

### **Feedback/Group Discussion**

- District Director Sunil Kottarathil, DTM requested to provide feedback on today's session.
- Division G Director Jinachandran Nambiar,DTM proposed that we should use a survey portal ( eg: Survey Monkey) to collect feedback from all the members who attended the program.
- Toastmasters International 2<sup>nd</sup> Vice President Deepak Menon, DTM gave an extremely positive feedback by stating that he sees a very bright future for this reformed District 105.

### **Adjournment of the Meeting**

District Director Sunil Kottarathil, DTM thanked everyone and adjourned the meeting at 7:00 pm. He requested all the attendees to join the Iftar Party.